STATE OF COLORADO)
COUNTY OF ADAMS)

At a regular meeting of the Board of County Commissioners for Adams County, Colorado, held at the Administration Building in Brighton, Colorado on the 25th day of May, 2011 there were present:

W.R. "Skip" Fischer	**Chairman**
Alice J. Nichol	**Commissioner**
Erik Hansen	**Commissioner**
Jen Wascak, Deputy	**County Attorney**
Kristen Hood, Deputy	**Clerk of the Board**

when the following proceedings, among others were held and done, to-wit:

RESOLUTION TO ESTABLISH AN INTERNAL AUDIT FUNCTION WITH AN INDEPENDENT AUDITOR FOR ADAMS COUNTY GOVERNMENT TO ENHANCE PUBLIC ACCOUNTABILITY AND TO ADHERE TO BEST PRACTICES IN GOVERNMENT

WHEREAS, Adams County desires to enhance public accountability for the management of county assets and funds to minimize the possibility of fraud, waste and errors and to ensure reliable financial information is produced for county and public use; and,

WHEREAS, Adams County aspires to increase its public's trust and conform to the standards of good government for the benefit of its citizens; and,

WHEREAS, Adams County has sustained significant material and financial losses due in part to insufficient controls and oversight of county processes; and,

WHEREAS, Adams County desires to improve the efficiency and effectiveness of its processes and controls through the implementation of best practices and policies; and,

WHEREAS, the Government Finance Officers Association recommends as a best practice that local governments establish an internal audit function; and,

WHEREAS, the internal audit function plays an important role in helping management maintain a comprehensive framework of internal controls and activities involving a high degree of risk such as complex accounting systems, contracts with outside parties and rapidly changing environments; and,

WHEREAS, Adams County previously had an internal auditor from 1988 to 1991; and,

WHEREAS, the internal audit function, consisting of an independent auditor, shall report directly to the Board of County Commissioners to maintain independence and help management build public integrity; and,

WHEREAS, the internal audit functions scope will include all entities in the county's Comprehensive Annual Financial Report and focus on areas including, but not limited to, the following items:

- The identification of risks and the management thereof

- The compliance of county actions with policies, standards, procedures and applicable laws and regulations
- Interactions with the various governance groups as needed
- The accuracy, reliability and timeliness of significant financial, managerial, and operational information
- The evaluation of resource acquisition to ensure that the county receives the best value for the products or services purchased
- Desired achievement of programs, plans and objectives
- Continuing the review and revision of the county's control process to achieve continuous improvement in these functions; and,

WHEREAS, the Internal Audit Function shall be accountable to the Board of County Commissioners to provide: 1) an assessment on the adequacy and effectiveness of the organization's processes for controlling its activities and managing its risks; 2) a report of recommended improvement areas related to the processes for controlling the activities of the organization including reasonable suggestions on how to implement those processes; 3) information on the status and results of the annual audit plan and the sufficiency of departmental resources; and 4) coordinated activities with other control and monitoring functions such as risk management, security, legal, ethics and external audit; and,

WHEREAS, the Internal Audit Function and its independent auditor shall have authorization and unrestricted access to all county records, buildings, personnel and systems relative to conducting internal audit reviews; and,

WHEREAS, the Board of County Commissioners shall annually include a provision in the annual budget resolution and accompanying policies that the Internal Audit Function and independent auditor so authorized by the board in the performance of such duties shall be unrestricted by the management of the county's spending agencies.

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that it hereby establishes the Internal Audit Function to help restore public integrity and directs the County Administrator to competitively procure the services of an Independent internal auditor to serve the county's internal audit function needs.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Fischer_____ Aye
Nichol_____ Aye
Hansen_____ Aye
Commissioners

STATE OF COLORADO)
County of Adams)

I, Karen Long, County Clerk and ex-officio Clerk of the Board of County Commissioners in and for the County and State aforesaid do hereby certify that the annexed and foregoing Order is truly copied from the Records of the Proceedings of the Board of County Commissioners for said Adams County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County, at Brighton, Colorado this 25th day of May, A.D. 2011.

County Clerk and ex-officio Clerk of the Board of County Commissioners
Karen Long:

By:

E-Signed by Kristen Hood
VERIFY authenticity with ApproveIt

Deputy