



ADAMS COUNTY HUMAN SERVICES DEPARTMENT

Programs & Services



Working together to make a lasting difference in the lives of those in need.



ADAMS COUNTY
COLORADO



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Making a difference in

Adams County is a goal many of us share. We do what we can to help people cope with difficult times. We educate, we counsel, we help people mend and heal. But sometimes the need is too great for one individual ... many times we find strength in numbers. By joining like-minded people in our communities, we can work as a team to deliver needed programs and services. Working in partnership to assist those in need is what Adams County Human Services is all about.

Our mission is to provide Human Services programs with integrity and innovation to the residents of Adams County in partnership with community, state and federal entities.

We serve in the spirit of being good stewards of public funds, while promoting the dignity and betterment of individuals and families.

AT-A-GLANCE Program & Service Phone Numbers:

SELF SUFFICIENCY and ADULT SERVICE PROGRAMS

Adult Protective Services:
303.227.2348

Aid to the Blind (AB):
303.227.2348

Aid to the Needy Disabled
(AND): 303.227.2348

Burial Assistance: 303.227.2348

Child Support Enforcement
Program (CSE): 303.227.2233

CHOICES Program (Career and
Household Opportunities for
Income and Community Services):
303.227.2828

Colorado Child Care Assistance
Program (CCCAP): 303.604.1043
ext. 2828

Colorado Works/Temporary
Assistance to Needy Families
(TANF): 303.227.2334

Community Resource Office:
303.227.2303

TANF Child Only Program:
303.227.2205

Employment First Program:
720.523.6900

Food Assistance Program:
303.227.2350

Home Care Allowance Program:
303.227.2348

Longterm Care Options:
720.974.2439

Low-Income Energy Assistance
Program (LEAP): 303.227.2378

Military Family Assistance
Program: 303.412.7855

Old Age Pension (OAP):
303.227.2348

Supplemental Security Income
(SSI): 303.227.2348

Medicaid Programs

Adult Medicaid: 303.227.2348

Baby Care/Kids Care:
303.227.2334

Family Medicaid: 303.227.2334

Home and Community-Based
Services (HCBS): 303.227.2348

Nursing Home Care:
303.227.2348

Qualified Medicare Beneficiary
(QMB): 303.227.2348

Qualified Individuals (QI)
Helps pay Medicare premiums:
303.227.2348

Special Low-Income Medicare
Beneficiary (SLMB):
303.227.2348

Spousal Impoverishment
Protection Program (SIP):
303.227.2348

CHILDREN and FAMILY SERVICES

Intake, Assessment, and
Protective Services:
303.412.5212

Permanency Services:
303.412.8121

Resource Foster Care Support:
303.412.8121

Adoption or Foster Care:
303.412.KIDS (5437)

Quality Assurance:
303.412.8121

WORKFORCE and COMMUNITY SERVICES

Community Development:
720.523.6200

Head Start: 303.286.4141

Veterans Services Office:
720.523.6000

Workforce and Business
Center: 720.523.6900

HUMAN RESOURCES

720.523.6070

Hearing impaired clients and
monolingual citizens (other
than Spanish) are encouraged
to contact us through Relay
Colorado. English (TTY/Voice):
1.800.676.3777



PROGRAM DESCRIPTIONS

Human Services offers a variety of programs and services for people living in the communities of Adams County. We are committed to providing services to eligible clients in an efficient and effective manner.

SELF SUFFICIENCY and ADULT SERVICES

Adult Protective Services: 303.227.2348

Receives and investigates reports of mistreatment and self-neglect of at-risk adults who are unable to protect themselves from abuse, neglect or exploitation.

Those who report mistreatment of at-risk adults may remain anonymous and are immune from any civil or criminal liability if the report is made in good faith.

To report suspected cases of the maltreatment or exploitation of older adults, please call 303.337.2348

Aid to the Blind (AB): 303.227.2348

Provides a public assistance grant to clients without Medicaid, age 18 or older and legally blind by Colorado statutes. Income and resource guidelines must be met.



Aid to the Needy Disabled (AND): 303.227.2348

Provides a public assistance grant to clients without Medicaid, 18 – 59 years of age, considered disabled by Colorado statutes. Income and resource guidelines must be met.

Burial Assistance: 303.227.2348

Provides a public assistance grant for burial, funeral, and cremation services to recipients of most financial and medical assistance programs. Income and resource guidelines must be met.

Child Support Enforcement Program (CSE): 303.227.2233

Establishes and enforces child support obligations that require non-custodial parents (parents who are out of the home) to help provide financial and medical support for their children. CSE services are available to custodial parties with whom the children reside for a \$20.00 application fee.

Career and Household Opportunities for Income and Community Services (CHOICES): 303.227.2637

Aurora 303.340.7040

Provides a program to increase the household income of lower income working families in Adams County through training and resource connections. CHOICES provides up to 12

months of free training and resource connections for eligible Adams County participants. Services help participants earn and save more money. Eligibility requirements: Adams County residency, a working household member, a dependent child under the age of 18, an annual household income less than \$75,000 and a valid Social Security Number for the participant or a US-born child.

Colorado Child Care Assistance Program (CCCAP): 303.604.1043 ext. 2953

Provides child care assistance to participants who meet income eligibility guidelines and are in an eligible activity/program. Licensed or unlicensed care may be subsidized depending on compliance with state rules and regulations. Participants are given referral information on child care providers as well as guidelines for choosing a child care provider.

Community Resource Office: 303.227.2303

Provides free information and referrals regarding Adams County Human Services programs, as well as community resources available for Adams County residents. This may



include assistance with rent, utilities, shelters, clothing, and other areas of need. This office oversees General assistance burials. These burials are provided for indigent individuals who were residents of Adams County at death and had no Medicaid and little to no resources.

Food Assistance Program (FA)
Formerly known as the Food Stamp Program: 303.227.2350

Assists low-income households with monthly food benefits—supplementing the household’s nutritional needs for the month. Eligibility is based upon the household’s income, household size, and shelter costs.

Benefits are given to eligible households through the Colorado Quest Card. Certain Food Assistance recipients will be referred to the Employment First Program for employment and training needs.

**Employment First (EF):
720.523.6900**

Helps recipients of Food Assistance benefits find suitable employment. The goal is accomplished through employment workshops



(including self-assessments, application and interviewing techniques); individual meetings with counselors; and training and education provided by other agencies. Emphasis is on participants taking responsibility for their own job search. EF provides a workfare component, whereby Food Assistance recipients perform work in exchange for food benefits. Food assistance participants are given job opportunities, learn valuable work habits and obtain job experience that can be listed on resumes.

Home Care Allowance Program (HCA): 303.227.2348

Allows for a small monthly payment to be added to a public assistance grant which can be used to hire a personal care attendant. Financial guidelines must be met.

Low-Income Energy Assistance Program (LEAP): 303.227.2378

Provides financial assistance to low-income households to help pay part of their home heating cost. Gives assistance to those households who pay directly to a utility company or those who have heat included in their rent. Other requirements exist for subsidized housing. Income and resource guidelines must be met. Applications are taken from Nov. 1 through April 30. LEAP can also assist with home heating system repairs.

Old Age Pension (OAP): 303.227.2348

Provides a public assistance grant and medical assistance (either Medicaid or the Colorado Health and Medical Program) to clients age 60 or older. Income and resource guidelines must be met.

Supplemental Security Income/Colorado Supplement (SSI/CS): 303.227.2348

Provides a public assistance grant and Medicaid to Supplemental Security Income (SSI) recipients. Income and resource guidelines must be met.



Colorado Works/Temporary Assistance to Needy Families (TANF): 303.227.2334

Provides temporary cash assistance and other assistance options to families who meet program requirements, which include child care and child support. TANF is not an entitlement program and is subject to funds availability.

Participants are required to enter into Individual Responsibility Contracts with the county that specifies the terms and conditions under which they may receive assistance. Participants are required to cooperate with child support enforcement. Applicants must meet income guidelines.

Caretakers of children, including relatives may receive TANF cash assistance and other supportive services for children under their care through a program titled TANF child only. In this program, the caretakers' income is excluded for eligibility purposes.

Military Family Assistance Program: 303.412.7855

This program serves military families who are experiencing



hardship by providing connections to military and community services and resources. This includes connecting families to employment, housing, food, clothing, counseling, education, and other resources. The goal of the program is to help families promote stability, address unmet needs, connect to resources, improve income, adjust to civilian life, and more.

MEDICAID PROGRAMS

Adult Medicaid 303.227.2348

Provides medical assistance to needy adults in conjunction with adult public assistance grant programs, such as Old Age Pension (OAP), and Supplemental Security

Income/Colorado Supplement (SSI/CS). Income and resource guidelines must be met.

Baby Care/Kids Care:
303.227.2334

Provides for complete health and hospital care, including prescriptions, well child check-up, immunizations, dental, vision, and hearing care. Eligibility for pregnant women and children is based on income.

Family Medicaid: 303.227.2334
Provides medical assistance for needy families. Income and resource guidelines must be met.



Home and Community Based Services (HCBS): 303.227.2348

Determines Medicaid eligibility for elderly or disabled individuals who meet nursing home level of care (as determined by Longterm Care Options) but choose to receive services in the community rather than in a nursing home. Income and resource guidelines must be met.

Longterm Care Options:
720.974.2439

Provides Medicaid sponsored services for elderly, physically handicapped, or blind adults who can be appropriately cared for in their own home, rather than a nursing home. Longterm Care Options (LCO) is the single entry point designated agency for Adams County. LCO determines the functional eligibility for participation in HCBS, while Adams County Human Services Department determines financial eligibility. Income and resource guidelines must be met.

Nursing Home: 303.227.2348

Provides Medicaid to individuals institutionalized (for 30 days or more) in Medicaid certified hospitals, nursing homes, and/or in rehabilitation facilities. Income and resource guidelines must be met.

**Qualified Medicare
Beneficiary (QMB)
Qualified Individuals (QI)
Special Low-Income Medicare
Beneficiary (SLMB):
303.227.2348**

Pays for all or part of the Medicare (Part B) premiums for Medicare recipients with limited income and resources. Income and resource guidelines must be met.

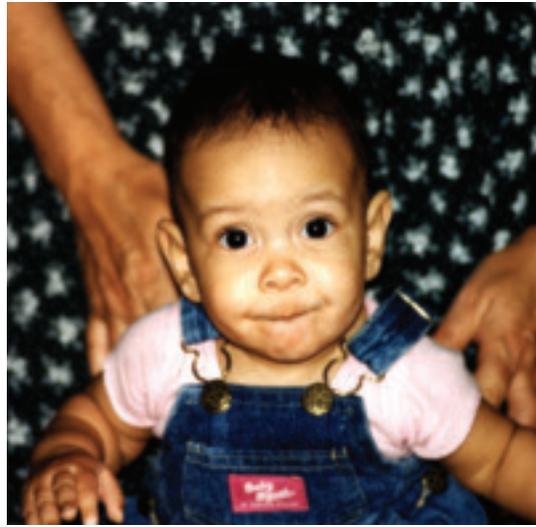
**Spousal Impoverishment
Protection (SIP): 303.227.2348**

Provides protection to prevent impoverishment of a spouse of a nursing home resident or Home and Community Based Services (HCBS) participant. A resource assessment establishes the couple's countable assets as belonging to the spouse who remains at home.

**CHILDREN and
FAMILY SERVICES**

The Division of Children and Family Services is dedicated to ensuring the safety and well-being of children in a permanent family home. Services offered:

- Assessment of child abuse and neglect allegations
- Family preservation services



- Family reunification services
- Temporary foster care and treatment services
- Resolution of extreme conflict between youth and parents
- Adoption, guardianship, emancipation, and other permanency options when children cannot be reunified with parents.

**Child Protection Intake
Services: 303.412.5212**

The Intake Section responds to a variety of concerns about children and their families. These concerns include:

- Alleged child abuse (sexual, physical, emotional) or neglect

- Parents who - for reasons of health, mental illness, intellectual capacity or poverty - are unable to care for their children
- Children or youth who may be a danger to themselves or others

Our main focus is to identify and address any safety issues while working cooperatively with families to provide needed services.

For more information:
Please do not email or fax reports of child abuse or neglect



as that might delay response; instead, please **call our Child Protection Hotline at 303.412.5212** as soon as possible. Program availability is 24 hours a day, seven days a week. If an employee is not immediately available, your call will be forwarded to an answering service.

Child Protection and Reunification Services: 303.412.8121

Serves children from birth to age 21 who are at risk for abuse and neglect. Services to children and families may include supervised parenting time, transportation, development of family service plans, referrals to community agencies to ensure safety and expedite permanency, support, advocacy, provision of services, such as emergency housing and gas vouchers.

Permanency Services 303.412.8121

To grow into healthy, capable adults, children need a sense of belonging to a family who provides an unconditional commitment to them. Permanency’s goal is to provide an alternative safe and nurturing family for the child as

soon as possible when returning home is not an option. This may mean placing a child with an adoptive family, in long-term foster care or preparing youth for emancipation through independent living programs.

Through partnerships with all involved, Permanency develops comprehensive permanent plans and resource networks for children and their caretakers.

Client Services: 303.412.8121

Client Services provides an effective continuum of services and resources to achieve safety, permanency, and well-being for the children of Adams County. The Client Services section also supports the work of the Division through identification, design, implementation, and evaluation of services needed and provided for children and families involved in Child Protection Services.

We ensure high quality foster care and adoptive resources. Foster Support provides a safe and stable temporary home for children who cannot return to their biological home due to safety and protection issues. Adams County is in need of quality, committed foster parents.



**Please contact us at
303.412.KIDS (5437) or
303.412.5030 if you are
interested in becoming an
Adams County foster home.**

- Ensure that every contract for out-of-home services is thoroughly and accurately completed and evaluated.
- Provide treatment services to families within our community to expedite permanency and achieve successful independence.

For additional information about this program, please contact Children and Family Services: 303.412.8121.

Treatment Services

303.412.8121

Provides short-term (six months) intensive treatment to children and families involved with the Adams County Human Services Department due to allegations of child abuse and neglect. The treatment team provides assessment, referral, and therapeutic services including: individual, couples, family, and group counseling.

Adoption Services and Foster Parenting: 303.412.5437

There are many children in our community who need safe, nurturing families who will host and support them as a foster family or provide a permanent home through adoption. At any given time, 20-25 children are available for adoption in Adams County. We ask that you answer our call for help. When a child/youth cannot return home, either voluntarily or through court action, an adoption team develops a plan to find a “forever” family. This goal is accomplished through recruiting adoptive homes and approving adoptive families, including relatives and foster parents. The adoption team provides education to prospective

adoptive parents, places children in adoptive homes and works with the child/youth and adoptive parents until the adoption has been finalized.

How to Help?

If you'd like to get involved in our foster care efforts in Adams County, please call **303.412.KIDS (5437)**.

From infants and toddlers to youth and teens, each child deserves someone to take care of them and a loving place to call home. Together, we can make a difference. On behalf of our children, thank you.

Quality Assurance: 303.412.8121

Quality Assurance provides:

- Program Evaluation
- Monitoring Contracts
- Outcomes Measurement
- Data Driven Decision-Making

WORKFORCE and COMMUNITY SERVICES

Community Development: 720.523.6200

Community Development partners with nonprofit organizations, neighborhoods and community groups to create opportunities that have multiple benefits for families with low and moderate incomes. Community Development offers services in housing, transportation, and neighborhood development. Community development is the planned evolution of all aspects of community well being: economic, social, environmental, and cultural. It is a process whereby community members come together to take collective action and generate solutions to common problems.

The scope of community development can vary from small initiatives within a small group, to large initiatives that involve the whole community.

Head Start: 303.286.4141

Head Start strives to improve the quality of life and expectations for young children and their families. It does this by providing

comprehensive services to ensure that children enter kindergarten with the skills necessary to succeed in school and by helping families become involved and successful.

Workforce and Business Center: 720.523.6900

Offers services for both job seekers and employers.

Services for Employers

- Recruiting, prescreening and personnel services
- Job fairs
- Job postings
- Customized training and supportive services
- Federal bonding services and tax credits may be available



Job Seeker Services

- Career Development
- Employment Resources
- Labor Market Information
- Resumes and Cover Letters
- Classes for Job Seekers
- Training and Education
- Veterans Program Services
- Services for Job Seekers with Disabilities
- Employment First
- Migrant and Seasonal Farm Worker Program

Youth Services

- Workforce Investment Act Youth Program
- Governor's Summer Job Hunt
- Finding a Job
- Resumes and Cover Letters
- Child Labor Laws in Colorado
- Education
- Register with the Military
- Youth Programs Case Managers

Several Workforce classes are offered throughout the year.

Veterans Services Office:

720.523.6000

The Adams County Veterans Service Office assists veterans, widows, and dependent children in filing claims through the Veterans Administration if need be,

assists in the appeals process through the Board of Veterans Appeals in Washington, D.C. The Veterans Services Office provides advisory, referral and processing services to county veterans, widows, and dependents pertaining to veteran's benefits and rights. This office also maintains a liaison with the Veterans Administration, Colorado Department of Veterans Affairs, and Department of Human Services, VA hospital, VA nursing homes, and other veteran's organizations.





BUILDING LOCATIONS AND DIRECTORIES

**General Business Hours:
M - F, 8 a.m. – 4:30 p.m.
(excluding holidays)**

**Hearing impaired clients
and monolingual citizens
(other than Spanish) are
encouraged to contact us
through Relay Colorado.
English (TTY/Voice)
1.800.676.3777**

HUMAN RESOURCES: 720.523.6070

Accepts applications for positions in Human Service programs and coordinates the selection process for filling vacancies.

Human Resources staff provide information about Adams County employment, pay ranges, benefits, training programs, internship programs, policies, tuition reimbursement and other employment-related topics.

**Human Services Building
303.287.8831
7190 Colorado Blvd.
Commerce City, CO 80022**

Administration: 303.227.2101
or 303.227.2120

Adult Protective Services assistance is available Monday through Friday, 8 a.m. – 4:30 p.m. and outside business hours at 303.227.2348.

Aid to the Blind: 303.227.2348

Aid to the Needy Disabled:
303.227.2348

Child Care Assistance:
303.604.1043 ext. 2828

Child Care Billing: 303.227.2162
or 2165

Medicaid Adults Only:
303.227.2348

Child Support Enforcement
303.227.2233

Medicaid Families with Children:
303.227.2334

Quest Card Issuance:
303.227.2352 or 303.227.2347

Nursing Home Applications:
303.227.2348

Community Resources Office:
303.227.2303

Old Age Pension (OAP):
303.227.2348

Food Assistance: 303.227.2350

Recovery Collections:
303.227.2124

Goodwill Industries:
303.227.2637

Security: 303.227.2666

Hearing Room: 303.227.2117

Supplemental Security Income/
Colorado Supplement:
303.227.2348

Home and Community Based
Services (HCBS): 303.227.2348

TANF/Colorado Works
Assessment:303.227.2332

Home Care Allowance:
303.227.2348

TANF/Colorado Works
Contracts: 303.227.2116

Adams County Housing:
303.227.2075

TANF/Colorado Works
Ongoing: 303.227.2334

Human Resources (HR):
720.523.6070

Investigation and Recovery:
303.227.2124

Low-Income Energy Assistance:
Program (LEAP): 303.227.2378

Children and Family Center:
303.412.8121
7401 North Broadway
Denver, CO 80221

Child protection assistance (Intake, Assessment, and Protective Services) is available 24 hours a day, seven days per week: 303.412.5212

Ongoing Protection and Reunification: 303.412.8121

Treatment Services:
303.412.8121

Permanency Services:
303.412.8121

Adoption and Foster Care:
303.412.KIDS (5437)

Client Services Foster Care Support: 303.412.8121

Quality Assurance: 303.412.8121

Aurora Service Center:
303.363.9300
3508 Peoria, Suite C
Aurora, CO 80010

Food Assistance: 303.363.9300

Medicaid: 303.363.9300

Temporary Assistance to Needy Families (TANF): 303.363.9300

Business Office: 303.227.2158

Honnen Building
7111 E. 56th Avenue
(56th and Quebec Street)
Commerce City, CO 80022

Head Start Administration:
303.286.4141

Adams County
Government Center
4430 South Adams
County Parkway
Brighton, CO 50601

Veterans Services Office:
720.523.6000
1st Floor, Suite W5211

Community Development:
720.523.6200
1st Floor, Suite C1900

Workforce and Business Center:
720.523.6900
Suite W5000B

Aurora location:
3538 Peoria Street, Suite 511
Aurora, CO 80010
303.363.9380



ADAMS COUNTY
COLORADO

HUMAN SERVICES DEPARTMENT

7190 Colorado Boulevard
Commerce City, CO 80022
303.287.8831
www.adcogov.org